

## **Directors' Code of Conduct**

In addition to the common law and statutory duties imposed on directors, Lutterworth Area Community Projects Limited (**LACPL**) has adopted the following Code of Conduct to which all directors agree to adhere.

### 1. Managing Conflicts of Interest

No director shall derive any personal profit or gain, directly or indirectly, by reason of his or her service as a director of LACPL. Directors shall conduct their personal affairs in such a manner as to avoid any possible conflict of interest with their duties and responsibilities as directors of LACPL and shall comply with LACPL's Conflict of Interest Policy.

### 2. Anti-Bribery and Corruption

Directors shall comply with the LACPL's Anti-Bribery and Corruption Policy.

### 3. Discrimination and Harassment

LACPL strives to operate in an inclusive and non-discriminative manner free from any harassing conduct. Accordingly, all directors shall comply with LACPL's Equality and Diversity Statement.

### 4. Confidentiality

Directors shall observe complete confidentiality on all matters that are deemed confidential or where they concern individual grant applications. Board decisions shall not be revealed, and all confidential papers shall be held and disposed of appropriately. Directors shall maintain this confidentiality even after leaving office.

### 5. Active Participation

Board members are expected to exercise the duties and responsibilities of their positions with integrity, collegiality, and care. This includes:

- a. making attendance at meetings of the board a high priority;
- b. being prepared to discuss the issues and business on the agenda, and having read all background material relevant to the topics for discussion;
- c. cooperating with and respecting the opinions of fellow directors, and leaving personal prejudices out of all board discussions, as well as supporting actions of the board even when the director personally did not support the action taken;
- d. putting the interests of the LACPL above personal interests;
- e. representing LACPL in a positive and supportive manner at all times and in all places; and
- f. showing respect and courteous conduct in all board meetings.

**Date Adopted:** 02.11.2020