

# Meeting record

**Regarding:**

Magna Park Lutterworth Community  
Liaison Group

**Date:**

Tuesday 6<sup>th</sup> February 2018 6.30pm

Item	Minutes	Actions
1.	<p><b>Apologies</b></p> <ul style="list-style-type: none"> <li>• Edmund Hunt – Cotesbach PC</li> <li>• Barbara Dent – Monks Kirkby PC</li> <li>• Maggie Pankhurst – MPIBE</li> </ul>	
2.	<p><b>Agree minutes of 3<sup>rd</sup> October 2017 meeting</b> Minutes were taken as read and will be uploaded to the website.</p>	
3.	<p><b>Introductions</b></p> <ul style="list-style-type: none"> <li>• Gwyn Stubbings – Gazeley (GS)</li> <li>• Bruce Topley – Gazeley (BT)</li> <li>• David Eden – Savills/ Gazeley (DE)</li> <li>• Mark Kerr – Newgate Engage (Chair) (MK)</li> <li>• Kate Durrans – Newgate Engage (Secreteriat) (KD)</li> <li>• Bill Wooliscroft – Monks Kirby PC (BW)</li> <li>• Chris Faircliffe – Bitteswell PC (CF)</li> <li>• Jan Butcher - Claybrooke Magna PC (JB)</li> <li>• Ian Bentlett – Harborough Magna PC (IB)</li> </ul>	Share email address JB with GS
4.	<p><b>Update on Lorry Routing</b></p> <p>AW did not attend the meeting. BW stated that he could not provide any further update on lorry routing.</p> <p>IB welcomed that AW was planning to find out more information from Highways England on lorry routing. BW seconded this.</p> <p>IB added that he would recommend a representative from Warwickshire County Highways authority attend a meeting to discuss lorry routing.</p> <p>GS explained that numerous approaches have been made to Warwickshire County Highways authority and reminded the group that Leicestershire Highways had attended a previous meeting to discuss lorry routing. He added that at Warwickshire County have now appointed a dedicated Freight Officer.</p> <p>GS recommended to the group that it might be worth approaching this officer for a meeting.</p>	KD to include item on the agenda

	<p>BW added that he would discuss this with AW and look to approach this officer at Warwickshire.</p> <p>GS noted that Ben Simm is the usual contact at Warwickshire Highways Authority but he understood that the new freight officer was more specialised.</p>	
<p><b>5.</b></p>	<p><b>Update on Planning Applications</b></p> <p><u>DHL application</u></p> <p>GS explained that they were continuing to work through the necessary conditions as part of the application. These included discharging pre-commencement conditions and completing three S278 highways works agreements. All are close to being approved and completed.</p> <p><u>Hybrid application</u></p> <p>GS reminded the group that in the November the Hybrid application was approved and then subsequently called in the full council at Harborough. Following a delay due to bad weather the application was discussed at the end of January and refused by the full council.</p> <p>They have now been issued with the decision report, which outlines the main reasons for the refusal. The reason for the refusal was the impact on the surrounding landscape.</p> <p>GS noted that Gazeley now had three options to consider following the refusal:</p> <ul style="list-style-type: none"> <li>• to appeal the decision;</li> <li>• to amend the application and re-submit the application to the council; and/or</li> <li>• to wait for the Local Plan to be adopted.</li> </ul> <p>In response to IB, GS added that all these options were being considered by the Gazeley's legal advisors.</p> <p>In response to BW, GS explained that DHL were still in contractual discussions with Gazeley for the approved expansion. GS acknowledged that progress had been slow but this was not helped by the legal JR challenge against the planning permission.</p> <p>GS informed the group that to make an appeal a formal process must be initiated. Before a decision is made on what route to take, Gazeley would review the Secretary of State's decision on whether to Call In the DB Symmetry application</p> <p>GS explained that two conditions were placed on the planning permission for DB Symmetry and Gazeley, which was granted in November. These were:</p> <ul style="list-style-type: none"> <li>• completion of a satisfactory S106 arrangement; and</li> <li>• referral to the Secretary of State</li> </ul> <p>In response to MK, GS stated there is usually a four to six week window following a resolution to grant at Committee for the Secretary of State to make a decision on whether to call in the application for a review under an inspector. Despite the Committee approving the DBS application in November the referral to the SoS was delayed due to the Gazeley application being referred to Full Council.</p>	

	<p>GS stated that if the DBS application gets called in, it is treated in a similar way to an appeal and an inquiry will be carried out by an inspector and this would delay any planning permission being granted.</p> <p>Following this, if the DBS application were to be called in and Gazeley were to appeal the decision made by the council, it could lead to the Gazeley application being called in alongside the DBS application and both being considered together by an inspector. This is called an appeal recovery.</p> <p>GS concluded that Gazeley had also held a productive meeting with numerous businesses at Magna Park last week. The meeting was focused on public transport and attended by Arriva. This meeting gave Arriva Buses the opportunity to give a presentation on the services they had running to and from Magna Park, as well the promotions they had ongoing.</p> <p>Cross Counties Radio station and Lift Share also attended the meeting to present initiatives that they were working on that were beneficial to Magna Park businesses.</p> <p>GS explained that as part of the S106 agreement for the DHL planning permission Gazeley were committed to providing around ¼ million pounds to Leicestershire County Council to ensure bus transport improvements and new services. With this in mind, GS added that these meetings with Magna Park occupiers, were even more important to ensure this money is used to fund the right bus services to ensure that people in the local community can benefit from bus services to and from Magna Park.</p> <p>In response to JB, GS added that since Stage Coach cancelled the service to Rugby, Arriva having been taking over and running this service. Arriva were also running a successful service to Leicester.</p> <p>In response to JB, GS informed the group that since Lift Share had begun, around 500 people had signed up to the scheme. Following JB, GS stated he would ask the representatives of Lift Share if approximate figures on the usage could be provided.</p> <p>GS reassured that group as part of the DHL permission, Lift Share was to be used by new employees.</p> <p>In response to CF, BT confirmed that around 40 representatives attended this meeting.</p> <p>MK suggested that it would be useful to have some sort of leaflet or email explaining more about this service and provide it to the group for their information.</p> <p>The group agreed that this would be useful.</p>	
<p><b>6.</b></p>	<p><b>Future meeting and speaker suggestions</b></p> <p>In response to JB, MK informed JB that Warwickshire County Highways that had been approached inviting them to a meeting but as yet a representative has not attended.</p> <p>GS explained to the team that officers at Harborough District Council had been approached including Norman Proudfoot (Corporate Director) and Hayley Cawthorne (Parish Liaison Officer) who had recently returned from maternity leave.</p> <p>In respond to JB, GS explained that these invitations were more for members to get a view from Harborough officers on discussions between Harborough District Council and Gazeley</p>	

	<p>in relation to Magna Park and for them to appreciate how CLG meetings were conducted etc.</p> <p>IB added that Highways England had also been recommended for discussions on the A5. This was seconded by JB.</p> <p>In response to JB, BW explained he would speak to AW and recommend a letter be drafted, asking Highways England to attend a meeting.</p> <p>IB recommended approaching Mark Pawsey MP to see if he could write a letter.</p> <p>BW explained he was attending a meeting with Mr Pawsey next month and would raise this issue with him.</p> <p>KD to include on the agenda for the next meeting</p>	<p>BW to provide an update at next meeting</p>
<p>8.</p>	<p><b>AOB</b></p> <p>In response to CF, MK recommended that the Terms of Reference be included in these minutes to ensure that all members and operators of the Community Liaison Group are aware of the strict terms of reference.</p> <p>MK reassured members that within the Terms of Reference it was agreed that there should be no link between the planning application and group, and that the purpose of the group was to inform local stakeholders about the day to day running of the park and any issues that occur.</p> <p>In response to JB, GS added that the district council is encouraging Gazeley to actively promote what they do in the local community, including the newsletter, business directory, Community Benefit Fund and fun days.</p> <p>JB requested a one page document on the purpose of the group and its informative purpose. This could be delivered to members for them to distribute out to the wider community for their information and reference and understanding on the purpose of the group.</p> <p>This will outline the specifics of the group’s remit and encourage indirect involvement in the group through members.</p> <p><u>Lighting</u></p> <p>In response to CF, BT noted that he would look into the lighting arrangements of the latest industrial unit (Building 2110) and get back to him on what could be done to reduce the impact on the local area during the evening.</p> <p><b>NB: since this meeting, BT has confirmed that the contractors had attended the Building 2110 on Friday 13<sup>th</sup> April and adjusted the lights in response to this discussion.</b></p>	<p>KD to re issue the Terms of Reference</p> <p>KD to draft and share.</p>

<b>9.</b>	<b>Date of next meeting</b>  MK proposed two potential dates for the next meeting:  Tuesday 22 <sup>nd</sup> May – 6:30pm  Tuesday 29 <sup>th</sup> May – 6:30pm  It was confirmed that the next meeting would take place on Tuesday 22 <sup>nd</sup> May at 6:30pm.  The meeting closed at 7:23pm	
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