

Magna Park Community Fund

APPLICATION FORM

CONTACT DETAILS

Name of Organisation/Group	<input type="text"/>
Mailing Address	<input type="text"/>
Postcode	<input type="text"/>

	First contact	Second contact
Name	<input type="text"/>	<input type="text"/>
Position	<input type="text"/>	<input type="text"/>
Daytime telephone	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>	<input type="text"/>
Website (if relevant)	<input type="text"/>	<input type="text"/>

ABOUT YOUR ORGANISATION

Geographical area your work is focused on.

Which of the following best describes your organisation? (Please Tick)

- Registered charity (Charity No)
- Applying for charitable status
- Voluntary organisation
- Parish/Town Council
- Other (please specify)

What are the main activities of your organisation? How many people use your organisation?

Does your organisation have a constitution?

Yes

No

How many people are on the management committee?

How many full-time paid staff do you have?

How many part-time staff do you have?

How many volunteers and informal helpers?

(Other than management committee)

ABOUT YOUR PROJECT

Describe the project you are requesting funding for. (Please state whether this application is for a stand alone project or for part of a wider project)

Does the project you are applying for have a clear start and end date? If so please provide this:

Start date End date

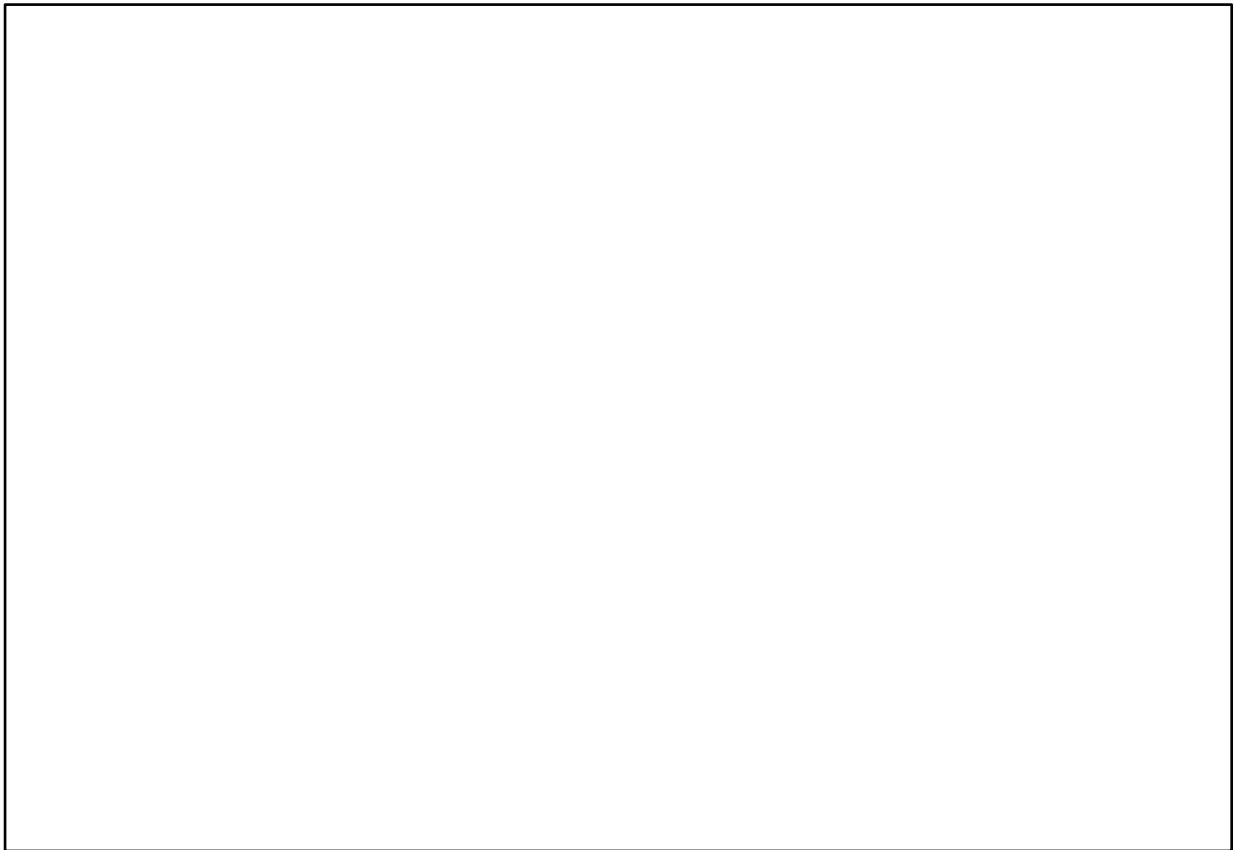
Do you have any partners/community groups involved and if so, what will they do?

(Please attach letter/email confirming support if applicable)

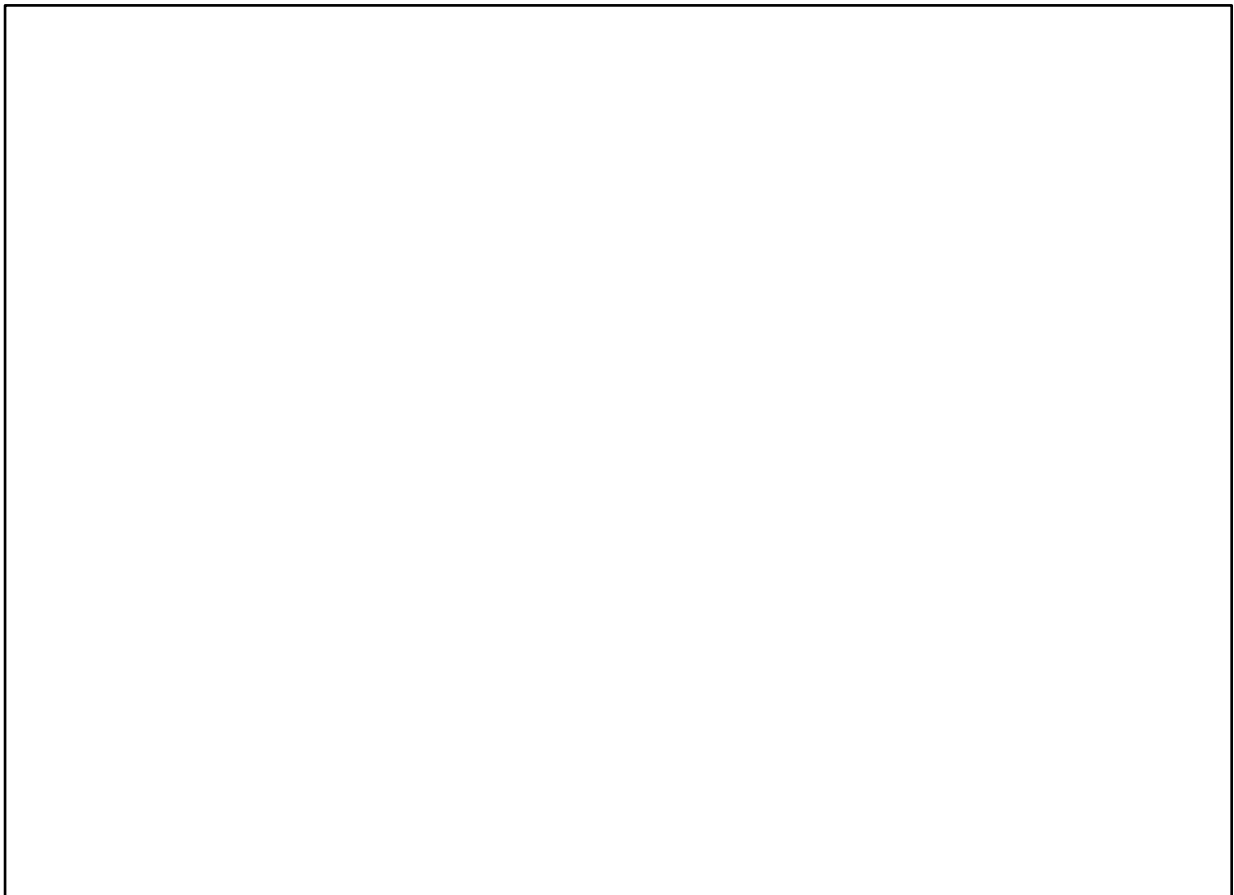
COMMUNITY BENEFIT

Why is this project needed? Have you any evidence of this through consultation? (Please include details of any research you have carried out e.g. surveys, questionnaire and please attach to application)

What tangible outcomes will your project achieve? How do you plan to monitor them?



What are your project's milestones and timescales?



THE COST OF YOUR PROJECT

Are you registered for VAT?

Yes

No

Break Down of costs:

Description of Expenditure	Amount £
BOX A:	
TOTAL PROJECT COST	

Please state what funding you have already secured for your project:

Where From	Amount £
Organisation's Own Funds	
BOX B:	
TOTAL SECURED FUNDING	

What funding are you applying for?

Funder	Date Applied for	Decision Date	Amount £
BOX C: TOTAL UNSECURED but APPLIED FOR FUNDING			

Have you applied for funding from anywhere else and been refused?

Funder	Amount £	Reason for refusal

Summary of funding:

Total Project Cost (BOX A)	£00.00
Minus Total Funding secured (BOX B)	£00.00
Minus Total unsecure but applied for funding including this application (BOX C)	£00.00
Equals shortfall (Box A minus Box B and Box C)	£00.00

What steps will you take to overcome any shortfall above?

BANK ACCOUNT DETAILS

Who should cheques be made payable to?

Bank/Building society name

Bank/Building society address

Sort Code

Account Number

DECLARATION

1. I am authorised to make the application on behalf of the above organisation
2. I certify that the information in this application is correct
3. If the information in the application changes in any way I will inform IDI Gazeley
4. I understand that the information given in this form will be made available upon request to members of the public and/or organisation
5. I agree to participate in monitoring, auditing and reporting feedback related to these funds

Two signatures required:

	Signatory one	Signatory one
Signed *		
Name in block capitals		
Date		
Position held		

** If you are sending this form by email you do not need to include a signature. We will keep a copy of the email as confirmation of your agreement.*

Please remember, if you have not answered all the relevant questions your application may not be able to be processed in time to be considered in the nearest grants round.

IDI GAZELEY CONTACT DETAILS

If you have any queries about the application form or the grant process, please contact:

Gwyn.stubbings@brookfieldlogistics.com

Please email your application to the address above or post to:

Mr Gwyn Stubbings
Magna Park Community Fund
99 Bishopsgate
London
EC2M 3XD